

Expression of Interest for Empanelment of Agency for Operation & Maintenance of Cow Shelter  
in NOIDA



**NEW OKHLA INDUSTRIAL DEVELOPMENT AUTHORITY**

**Expression of Interest for Empanelment of Agency  
for Operation and Maintenance of Cow Shelter in  
NOIDA**

**November – 2020**

**Sr. Project Engineer (Public Health)**

**New Okhla Industrial Development Authority**  
Public Health Department, Sector - 39, NOIDA-201 301.  
Website: [www.noidaauthorityonline.com](http://www.noidaauthorityonline.com)

## **DISCLAIMER**

The information contained in this Expression of Interest document ("EOI document) or subsequently provided to Applicant(s), whether verbally or in documentary or in any other form, by or on behalf of New Okhla Industrial Development Authority (hereafter referred to as "NOIDA") or any of its employees or advisors, is provided to the Applicant(s) on the terms and conditions set out in this EOI document and all other terms and conditions subject to which such information is provided in writing.

This EOI document is intended to be and is hereby issued only to the prospective Applicants. The purpose of this EOI document is to provide the Applicant(s) with information to assist the formulation of their Proposals. This EOI document does not purport to contain all the information that each Applicant may require. This EOI document may not be appropriate for all persons, and it is not possible for the NOIDA, its employees or advisors to consider the investment objectives, financial situation and particular needs of each Applicant who reads or uses this EOI document. The assumptions, assessments, statements and information contained in the EOI document may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP document and where necessary obtain independent advice from appropriate sources. The NOIDA, its employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, adequacy, correctness, reliability or completeness of the EOI document.

Information provided in this EOI document to the Applicant(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The NOIDA accepts no responsibility for the accuracy or other wise for any interpretation or opinion on law expressed herein.

The NOIDA, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI document and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI document or arising in any way for participation.

The NOIDA also accepts no liability of any nature whether resulting from negligence or otherwise

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how so ever caused arising from reliance of any Applicant upon the statements contained in this EOI document.

The NOIDA may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI document before the last date of bid submission.

The issue of this EOI document does not imply that the NOIDA is bound to select an Applicant or to appoint the selected Applicant or Concessionaire, as the case may be, for the Project and the NOIDA reserves the right to reject all or any of the Applicants or Bids without assigning any reason whatsoever.

The Applicant shall be arallits costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the NOIDA or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Applicant and the NOIDA shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

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## **Section 1. Text of Advertisement**

### **Invitation for Expression of Interest for Empanelment of Agency for Operation and Maintenance of Cow Shelter in NOIDA**

NOIDA thus invites “Expression of Interest” from the entities/ operators/ NGOs interested to showcase their interest in operation and maintenance of cow shelter in NOIDA. The broad activities include but not limited to, management of govansh through identification, tattooing, tagging, exercising, feeding, watering, milking, weighing, vaccination and health cover, grooming of govansh and manure management etc. The interested entities/ operators/ NGOs may then send their organizational profile along with the mechanism through which they wish to provide a feasible and sustainable solution along with the forms available in the EOI document uploaded in the NOIDA website on or before 15 December 2020 2:00 PM, on the following address:

Email address: [pehealth39@gmail.com](mailto:pehealth39@gmail.com); [consultant2noida@gmail.com](mailto:consultant2noida@gmail.com)

Website: [www.noidaauthorityonline.com](http://www.noidaauthorityonline.com)

The EOI document required to be submitted by the firms must include (i) Firms profile, (ii) Company registration certificate, (iii) GST certificate, (iv) Balance sheet (audited indicating average annual turnover in last 3 years), (v) declaration on non-judicial stamp paper to the effect that the firm is not debarred from participating in any assignment funded by Government of India or State Government or PSUs (vi) Other documents as mentioned in the EOI document available in the website of NOIDA.

The companies/NGOs whose approach, mechanism, methodologies, work experience and financial capabilities looks good shall be shortlisted for a presentation based on which future empanelment process shall be initiated. NOIDA reserves the right to initiate or cancel the entire process without quoting any specific reasons at any stage. No fees is thus been called with the said EOI.

Senior Project Engineer (PH)

Public Health Department

Sector-39, Gautam Buddha Nagar

## Section 2. Letter of Invitation

1. The NEW OKHLA INDUSTRIAL DEVELOPMENT AUTHORITY (hereinafter called “Employer”) is inviting sealed Invitation for Expression of Interest for Empanelment of Agency for Operation and Maintenance of Cow Shelter in NOIDA.
2. The EOI document containing the details of qualification criteria, submission requirement, brief objectives & scope of work and method of evaluation is enclosed
3. The EOI document will be available on NOIDA’s website [www.noidaauthorityonline.in](http://www.noidaauthorityonline.in)
4. The applicants may submit your responses in sealed envelopes in prescribed format to the undersigned latest by:

**“Senior Project Engineer (PH)  
Public Health Department, Sector-29  
NOIDA”**

5. Queries if any may be referred in writing to the Senior Project Engineer, at the above mentioned address or email at [pehealth39@gmail.com](mailto:pehealth39@gmail.com) or [consultant2authority@gmail.com](mailto:consultant2authority@gmail.com)
6. Critical dates

|                         |   |
|-------------------------|---|
| Publishing Dates        | 15.12.2020  |
| Pre-Bid Meeting         | 23.12.2020<br>Board Room Administrative<br>Building Sector-6 at 4:00 PM |
| EOI Start Date          | 15.12.2020  |
| EOI Submission End Date | 28.12.2020  |
| EOI Opening Date        | 29.12.2020  |

Yours sincerely,

Senior Project Engineer (PH)  
Public Health Department  
Sector-39, Gautam Buddha Nagar

## **Section 2: Instructions to Bidder**

### **1. BACKGROUND**

New Okhla Industrial Development Authority (here in after referred to as “NOIDA” or “the Authority”), is one of the largest planned industrial townships of Asia. Noida development area encompasses about 20,316 hectares of land consisting of 81 villages in Gautam Budh Nagar district. The city is divided into 168 fully, partially and under developed sectors. Noida has total population of 6.38 Lacs (as per the population census 2011), whereas, the current estimated residing population is approx. 14.0 Lacs.

Gaushalas are protective shelters for cows and focuses on treating cows and providing them with shelter, health cover and grooming etc. The objective of the Expression of Interest is to provide nurturing to the govansh which are left open and to provide a healthier environment for the Govansh. The cow shelter will provide shelter to all the destitute and needy govansh which falls under the definition as mentioned in the Guiding and advisory document on temporary shelter for destitute govansh released by Government of Uttar Pradesh. The guiding document is attached as annexure 1.

Government of Uttar Pradesh has issued directions as per

1. Letter No. 1200/37-2-2019-5(53)/18TC-4, Government of Uttar Pradesh, Department of Animal Husbandry, Lucknow dated 3<sup>rd</sup> May 2019
2. Letter No. 1200/37-2-2019-5(53)/18TC-4, Government of Uttar Pradesh, Department of Animal Husbandry, Lucknow dated 3<sup>rd</sup> May 2019
3. Letter No. 313 (1)/ 37-2-2018-5(53)/2018TC-1, Government of Uttar Pradesh, Department of Animal Husbandry, Lucknow dated 11<sup>th</sup> February 2019
4. Letter No. 261/37-2-2019-5 (53)/ 18 Government of Uttar Pradesh, Department of Animal Husbandry, Lucknow dated 02<sup>nd</sup> January 2019 and have issued a Guiding and advisory document and hence the expression of interest is created on the provisions of this document.

NOIDA currently has a cow shelter with approximately 660 govansh in the current shelter located in sector 135. The shelter consists of 11 sheds, 1 Food house, 1 hospital building and 3 rooms for staff accommodation. NOIDA is seeking interest from companies/NGOs/proprietorship firms that is interested to operate and maintain the cow shelter at their own cost. NOIDA will not provide any operational and maintenance fees for O&M of the cow shelter. The incentive from the Uttar Pradesh Government of 30 INR/govansh/day will be provided to the interested parties.

### **2. EOI Processing Fees**

NOIDA reserves the right to initiate or cancel the entire process without quoting any specific reasons at any stage. No fees is thus been called with the said EOI.

### **3. Documents to be submitted**

The Expression of Interest is to be submitted in the manner prescribed below:

All information as detailed below is to be submitted in two hard copies in separately sealed envelopes and one soft copy in CD:

1. Applicant's Expression of Interest as per Format
2. Organization Contact Details as per Format

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3. Experience of the organization as per Format
4. Financial strength of the company as per Format
5. Declaration as per Format

#### 4. Procedure for Detailed evaluation of technical qualifications

The firms will be shortlisted against the pre-qualification criteria. Those who qualify/fulfill these criteria, shall be considered for technical evaluation.

| Sr. | Particulars  | Supporting Documents to be submitted  |
|-----|--|---|
| 1.  | The applicant shall be volunteer organization and Non-profit organization and registered under trust act or societies act.<br><br>Any agency working with religious objectives of serving cows or commercial and registered under cow service act 1964 will not be eligible  | Copy of Certificate of incorporation and Partnership Deed, if any                             |
| 2.  | The applicant must have a valid GST certificate and EPF registration.  | Copy of GST Certificate & EPF registration certificate  |
| 3   | The applicant competence and capacity is proposed to be established in terms of copy of annual statement of accounts issued by Chartered Accountants with minimum average annual receipts from charitable activities of INR 10 Lakhs in the last 3 (three) financial years (2016-17, 2017-18, <b>2018-19</b> ) preceding the Eol due date. | Format- to be certified & validated by Chartered Accountant (CA) of the bidder's organization |
| 4   | The agency should not be blacklisted by any Central Government/ State Government/ PSU/ Government Bodies   | Certificate signed by the Authorized signatory  |

#### 5. EOI Evaluation

5.1 Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.

5.2 The companies whose approach, technology, mechanism, methodologies, work experience and financial capabilities looks good shall be shortlisted for a presentation based on which future empanelment process shall be initiated.

5.3 The agencies will be required to make a presentation to a selection committee show-casing their proposals about their technology, approach and bringing sustainability to the project.

5.4 The marking of the Eol evaluation is as under:



| Sl. No | Particulars  | Allotted Marks |
|--------|--|----------------|
| 1      | (a) Prior experience of operation and maintenance (O&M) of Goshala of at least 100 govansh in last 7 years | 10 Marks       |
|        | (b) Prior experience of operation and maintenance (O&M) of Goshala of at least 200 govansh in last 7 years | 20 Marks       |
|        | (c) Prior experience of operation and maintenance (O&M) of Goshala of at least 300 govansh in last 7 years | 30 Marks       |
|        | (d) Prior experience of operation and maintenance (O&M) of Goshala of at least 400 govansh in last 7 years | 40 Marks       |
|        | (e) Prior experience of operation and maintenance (O&M) of Goshala of at least 500 govansh in last 7 years | 50 Marks       |
| 2      | Approach and Methodology/Interaction   | 50 Marks       |

**Agencies which score a maximum-marks in the above criteria shall be selected.**

#### **6. Terms of Reference**

- The selected agency would require performing the following routine operations at Gaushala. This would include:
  - a) Identification: proper identification of govansh through tattooing, ear tagging or neck chain and to maintain an accurate record keeping. The identification and tagging of govansh shall be done as per 2.1 of the Guiding and Advisory document.
  - b) Management of bedding for the govansh for comfortable resting both day and night
  - c) Grooming of the cows to be performed on a routine basis bathing, brushing and maintaining cleanliness
  - d) Exercising of the animals to be done to keep them in good condition. The govansh should be paraded for an hour each day
  - e) Regular weighing of the govansh to be done to get stock of their general condition, growth, well-being and health
  - f) Animal waste/manure should be completely and promptly removed from the sheds so that it does always not cause any disease and cleanliness to be maintained.
  - g) Feeding management: Cattle in Gaushalas should be given fodder according to their body

requirements. The cattle should be fed in suitably constructed feed mangers. The food management shall be done as per condition 2.4 and 3.2 of the guiding and advisory document.

- h) Water supply management: Clean and fresh drinking water should be made available to all cows in the gaushala round the clock. The drinking water management shall be done as per condition 2.4 and 3.2 of the guiding and advisory document
- i) All gaushala operations must be planned with regard to the comfort of animals which should include care of calves, sick and old animals, pregnant cows and should receive personal attention of the manager.
- j) The stay and environmental arrangements for govansh shall be done as per point 3.3 of the guiding and advisory document
- k) Any requirement that is required based on seasons/ climate is to be maintained by the agency so that proper care of the animals is done. The arrangements shall be done as per point 3.1 of the guiding and advisory document
- l) Proper lighting shall be managed as per condition 2.5 of the guiding and advisory document.
- m) Planting of trees to be done in coordination with the horticulture department of NOIDA
- n) Burial of the dead animals will be done as per the approved norms in the area provided by the NOIDA authority. The same shall be managed as per point 3.7 of the guiding and advisory document.
- o) Surveillance and close observation of gaushala to limit any malpractice should be done by employing security measures
- p) Required staffs to be provided by the agency for proper care of the govansh. The arrangement shall be made as per point 3.8 of the guiding and advisory document
- q) Record keeping of the govansh is to be done and to be updated to NOIDA on a daily basis. The same shall be done as per point 3.9 of the guiding and advisory document
- r) The agency will employ a veterinary doctor to provide proper health cover all the govansh. The medical and health care shall be done as per point 2.8 of the guiding and advisory document
- s) Calf management shall be done as per point 3.6 of the guiding and advisory document.
- t) The aim of the project is to make the operations self-sustainable by effective management of resources, generating revenue through various products and making the project financially viable. Hence the agency is to ensure the project is self-sustainable.
- u) The agency has to form a sanchalan samiti with representatives from NOIDA Authority and meet on a weekly basis to discuss the updates, issues and way forward. The members of the sanchalan samiti needs to be approved from NOIDA.
- v) Land and existing infrastructure will be provided by NOIDA and will belong to NOIDA till the end of the project. The ownership of land shall remain with NOIDA or Government as the case may be. Agency shall maintain and run cow shelter home as per Uttar Pradesh Government orders.

**7. Last Date of Submission of EOI**

The last date of submission of EOI is 1<sup>st</sup> January 2021 (2:00 PM)

EOI Opening Date & Time is 12<sup>th</sup> December 2020 (4:00 PM)

**8. Empanelment Tenure**

The empanelment tenure will be for 2 years from the date of signing of MoU with the authority. The empanelment tenure can be extended and will at discretion of Noida Authority. Authority can cancel the empanelment any time without giving any reasons.

**9. Validity of Offer**

The offer for EOI as per this document shall be valid for a period of three (3) months initially which may be extended further if required by NOIDA.

## Section 4: Formats for Submission

### Applicant Expression of Interest

*[Location, Date]*

To,  
The Sr. Project Engineer (PH),  
Sector-39, Noida

Dear Sir,

In response to the Invitation for Expressions of Interest (EOI) published on xx.xx.xxxx for the above purpose, we would like to express interest to carry out the above proposed task.

As instructed, we attach 2 sets of the following documents in separately sealed envelopes and one soft copy:

1. Organizational Details (Format-2)
2. Financial strength of the organization (Format-3)
3. Experience in related fields (Format-4)
4. Letter of Declaration for not blacklisting (Format-5)

Yours sincerely,

Authorized Signatory *[In full and initials]*

Name and Title of Signatory:

Name of Firm:

Address:

**Form 2: Organization Contact Details**

|    |  |   |  |
|----|--|---|--|
| a. | Name of Organization   | : |  |
| b. | Tel. No.   | : |  |
| c. | Fax No.  | : |  |
| d. | Email  | : |  |
| e. | Year of Incorporation.   | : |  |
| f. | Name and address of the person holding the Power of Attorney.  | : |  |
| g. | (i) Place of Business.   | : |  |
|    | (ii) Date of Registration.   | : |  |
| h. | Name of Bankers with full address.   | : |  |
| i. | GSTN Registration Number (copy).   | : |  |
| j. | Permanente Account Number (copy).  | : |  |
| k. | Are you presently debarred / Blacklisted by any Government Department /Public Sector Undertaking /Any Employer? (If Yes, please furnished details) | : |  |
| l. | Name and details (Tel / Mobile / E mail) of contact persons  | : |  |

**Form 3: Format for Financial Capability of the Bidder**

(Equivalent in Rs. crores)

|   |                                |                |                |              |                |
|---|--------------------------------|----------------|----------------|--------------|----------------|
| <b>Applicant*</b>   | -----( <i>Name of Bidder</i> ) |                |                |              |                |
| <b>FY</b>   | <b>2016-17</b>                 | <b>2017-18</b> | <b>2018-19</b> | <b>Total</b> | <b>Average</b> |
| <b>Annual Turnover</b>  |                                |                |                |              |                |
| <b>Certificate from the Statutory Auditor</b>   |                                |                |                |              |                |
| <p>This is to certify that..... (<i>Name of the Bidder</i>) <i>has</i> received the payments and annual turnover as shown above against the respective years.</p> <p>Name of the audit firm:</p> <p>Seal of the audit firm</p> <p>Date:</p> <p><i>(Signature, name and designation of the authorised signatory)</i></p> |                                |                |                |              |                |

# The Bidder should provide the Financial Capability based on its own financial statements. Financial Capability of the Bidder's parent agency/firm or its subsidiary or any associate agency/ firm will not be considered for computation of the Financial Capability of the Bidder.

\* Bidder should fill in details as per the row titled Annual turnover in the row below.

**Form 4: Engagement Experience**

List projects in the last ten years which are similar to that in the RFP.

|   |  |
|---|--|
| Assignment name:  | Value of the contract (in current INR):  |
| Country:  | Duration of assignment (months):   |
| Name of Employer:   | Total No of staff-months of the assignment:  |
| Address:  | Approx. value of the services provided by your firm under the contract (in current INR): |
| Start date (month/year):<br>Completion date (month/year): |  |
| Narrative description of Project:                         |  |

*(Along with the details the bidder is also required to submit the certificate of completion/ Work undertaken for each of the projects)*

**Form 5: Letter of Declaration for not have been black listed**

*[Location, Date]*

To,

The Sr. Project Engineer (PH),  
Sector-39, Noida

**Subject:** Letter of Declaration for not have been Blacklisted

We, *[Name of Firm]* have not been black listed/ debarred/ termination of contract except for reasons of convenience of Employer by any Government/ Government board/ Corporation/ Agency/firm/StatutoryBody/PSUAgency/firm/Non-Government/Government of any sovereign countries/ Private Agencies and Funding Agencies in the last 10years.

For *[Name of Firm]*,

*Authorized Signatory [In full and initials]*

*Name and Title of Signatory:*

*Name of Firm:*

*Address*



**Annexure 1: Guiding and Advisory Document for Temporary Shelter for Destitute and  
Needy Govansh as per Government of Uttar Pradesh**

**Annexure 2: Draft Memorandum of Understanding**

Memorandum of Understanding

The Memorandum of Understanding made on this.....day of.....(Month).....(Year) between New Okhla Industrial Development Authority through it Senior Project Engineer, Public Health Department (here in after called 'First party') which expression shall unless excluded by or repugnant to the context be deemed to include his successor in office and assigns of the one part

AND

.....through .....(Name of officer of Goshala/Firm Support Organization etc.,) (here in after called the Second party' which expression shall unless excluded by or repugnant to the context be deemed to include his successor in office and assigns) of the other parts.

WHEREAS, the First Part has developed Cow Shelter at Village.....District..... of Uttar Pradesh in an acre of about..... acre which has been made operational for keeping cows and its progeny (Cow, Calf, Heifer, Bull and Bullock) also name as Govansh, who are caught and are kept in Cow Shelter

Whereas, both the parties are agreed that the operation of the Cow Shelter Located at ..... would be under taken by the ..... and as such M.O.U. has to be prepared between the.....And the.....

And whereas, the First Party is the absolute owner in possession of the said.....acre of the land situated in village.....District.....overKhasra Plot/s No

.....and over the same place has been developed for keeping unsheltered/ uncared govansh (cow and its progeny) therein and provide them timely Food, water, proper Shelter and safety (as package of practice). The Animal Husbandry services will be supported by the nearby Government Veterinary Hospital under supervision of Chief Veterinary Officer.

and whereas, the Second Party is desirous to manage the said ..... on the terms and conditions here in after contained in this memorandum of Understanding.

Now this deed of Memorandum of Understanding witness as follows:

1. That the term of MOU shall commence w.e.f. .... (DD/MM/YYYY and shall subject to the terms remain in force for a period of..... years that is upto .....(DD/MMYYYY), The First Party can increase the period if it is satisfied with the package of practiceof.....

2. That the..... shall not sell any cow and its progeny which are at above said place.
3. That the..... will keep the details of Cow and its progeny, newcomer govansh, birth and death of govansh provided to the .....at above said place by the First Party.
4. That the ..... will not fix any limit of the animals sent/deployed by the First Party.
5. That the..... will allow the officers of the Government or as reputed/nominated/authorized officer to inspect the .....and if any short coming is found same shall be recitified immediately by.....
6. That the First Party shall provide very primitive requirement as required to establish Cow Shelter. The Second party will not ask to establish any permanent office accommodation etc. A temporary guard room may be sanctioned to provide rest place for guard and workers of .....working at.....
7. That there are several shades for keeping the cow and its progeny at..... but if it is found that the same are in-adequate new temporary shades shall be built by the First Party.
8. That out of ..... acre land.....acre land.....acre of land would be provided to the.....for growing green fodder for the animals, but the ownership of the.....acre land would remain with the First Party. The Green fodder grown would only be utilized for the feeding of Govansh enlisted in....., the ..... will not sell fodder to any outsider.
9. That the Veterinary Doctors and Paraveterinary staff services would be provided by the First Party. An office Staff may be appointed by Second Party as supervision to supervise day to day activities..... (Second Party) will keep First Aid medicine form own source for prompt relief and over and above will be borne by the First Party.
10. That if the work of..... is not found satisfactory then the First Party shall have a right to cancel the Memorandum of Understanding by giving one month's notice and the work would be given to any other competent person or Society/Institution The..... will have no legal right to claim any damages for the First Party.
11. That if it is found that the..... is misutilizing the infrastructure machines, equipments etc. provided by the First Party, the Second Party will be solely responsible for the losses.
12. That the First Party will undertake the maintenance, repairing, white washing, painting of .....provided to the .....by the First Party as per this MOU

13. That the.....shall ensure that all the prophylactic Vaccinations against contagious disease of livestock are given at appropriate time and proper records are kept. The vaccination of the govansh will be done by the Department of Animal Husbandry free of cost.
14. That the ..... will accept all the Cow and its progeny sent by the NOIDA.
15. All sales proceeds from the disposal of Cow's Milk, dung and urine will be utilized in animal welfare activities.
16. All expenses towards stamp duty etc. on this M.O.U. Deed shall be borne by the Second Party.
17. Any dispute and difference arising out of or in any way touching or concerning this M.O.U. shall be final by CEO NOIDA. However if second party not agreed to accept the decision of the CEO NOIDA it shall be referred to the Sole Arbitrator the Commissioner of. .... Division, .....and there shall be no objection to any such appointment. The award of the Arbitrator so appointed shall be final and binding on both the parties.

In witness where of the parties have signed this M.O.U. on the day and the year first above Mentioned.

First Party

Second Party

Name  
Post  
Contact#  
e-mail-

Name  
Post  
Contact#  
e-mail-

Witness:

Witness:

1.

1.

2.

2.